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RECORDS MANAGEMENT Section: 480-3 EXHIBIT E Effective: 02/01/2012 Supersedes: 12/28/1978 Review Date: TBD Issuance Date: 02/01/2012 Issuing Office: IPA Coordinator

EXHIBIT E

NOTICE ON REDISCLOSURE OF PERSONAL INFORMATION

This is a sample statement that should be used to warn persons and agencies receiving *personal* information from University records.

This information has been disclosed to you from the files of

Name of Department or Unit

The intentional redisclosure of this information may subject you to a civil action under Section 1798.53 of the Civil Code for invasion of privacy by the individual to whom the information pertains.

You are advised to be certain of your authority to further disclose any of this information before doing so.